



Latvijas Republikas Izglītības un zinātnes ministrija

RĪGAS CELTNIECĪBAS KOLEDŽA

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DIPLOMA SUPPLEMENT

Diploma series **PK E Nr. 0387**

This Diploma Supplement follows the model developed by the European Commission, Council of Europe and UNESCO/CEPES. The purpose of the supplement is to provide sufficient independent data to improve the international "transparency" and fair academic and professional recognition of qualifications (diplomas, certificates etc.). It is designed to provide a description of the nature, level, context and status of the studies that were pursued and successfully completed by the individual named in the Diploma to which this supplement is appended. It should be free from any value judgements, equivalence statements or suggestions about recognition. Information in all eight sections shall be provided. Where information is not provided, the reason shall be explained.

1. Information identifying the holder of the qualification

1.1. Family name(s):	Family name(s)
1.2. First name(s):	First name(s)
1.3. Date of birth (day/month/year):	dd/mm/yyyy
1.4. Student identification number or code:	111111-11111

2. Information identifying the qualification

2.1. Name of qualification and (if applicable) title conferred (in original language):	Būvdarbu vadītājs
2.2. Main field(s) of study for the qualification:	Building
2.3. Name (in original language) and status of awarding institution:	Rīgas Celtniecības koledža State educational institution, state-accredited (31.10.2002)
2.4. Name (in original language) and status of institution (if different from 2.3.) administering studies:	
2.5. Language(s) of instruction/examination:	Latvian

3. Information on the level of the qualification

3.1. Level of qualification:	The first level of higher professional education, corresponds to the fourth level of professional qualification in accordance with items 1., 4., 5. of the Law of Professional Education
3.2. Official length of programme, start and end date of the acquisition of the programme:	3 years of full-time studies, 120 Latvian credit points, 180 ECTS credits 1.09.2008; 30.06.2011
3.3. Access requirements(s):	Secondary general education or adequate secondary professionally education

4. Information on the contents and results gained

4.1. Mode of study:	The full time
4.2. Programme requirements:	To acquire the knowledge needed for accomplishing the basic tasks in concept, understanding and usage levels. Ability to use the acquired knowledge and skills for realization of duties of supervising engineer: effective guidance of construction works, planning of realization of construction objects, analysing of economic factors, optimisation of projects' documentation, organizing of providing of the construction object, selection of collaboration partners, planning and control of payments. To elaborate and defend two study projects and final project.

4.3. Programme details (e.g. modules or units studied), and the individual grades/marks/credits obtained:

<i>Courses</i>	<i>Credit points</i>	<i>ECTS credits</i>	<i>Grades</i>
	120	180	
General compulsory courses:			
Higher Mathematics	5	7.5	7 (good)
Psychology of Practical Relations	2	3	8 (very good)
Technical Foreign Language (English/German)	5	7.5	8 (very good)
Applied Latvian	0.5	0.75	pass
Economics	3	4.5	8 (very good)
Entrepreneurship	2	3	7 (good)
Environmental Protection	1	1.5	9 (excellent)
Legislation (Civil law)	1	1.5	8 (very good)
Technology of Information	0.5	0.75	9 (excellent)
Civil Defence	1	1.5	5 (satisfactory)
Course of specialization:			
Legislation	1	1.5	7 (good)
Building Chemistry	1	1.5	pass
Building Physics	2	3	7 (good)
Technical Drawing	2.5	3.75	9 (excellent)
Building Mechanics	5	7.5	9 (excellent)
Building Materials	2	3	7 (good)
Building Design (Architecture)	3	4.5	9 (excellent)
Geodesy	2	3	8 (very good)
Drawing	0.5	0.75	9 (excellent)
Automated Computer Aided Design	3	4.5	9 (excellent)
Building Construction	2.5	3.75	9 (excellent)
History of Architecture	0.5	0.75	7 (good)
Engineering Geology	1.5	2.25	8 (very good)
Work safety	1	1.5	9 (excellent)
Interior Design	1.5	2.25	10 (with distinction)
Engineering Nets	3	4.5	8 (very good)
Town Planning	1	1.5	9 (excellent)
Building Economics (Accounting)	1.5	2.25	8 (very good)
Organization Psychology	2	3	9 (excellent)
General Electrical Engineering	1	1.5	6 (almost good)
Real Estate Evaluation	0.5	0.75	7 (good)
Course of specific professional educational courses:			
Building Economics (Taxes, Estimate)	1	1.5	8 (very good)
Building Design (Reconstruction and Renovation)	2	3	9 (excellent)
Public Houses	3	4.5	8 (very good)
Building Technology	6.5	9.75	9 (excellent)
Building Mechanization	1.5	2.25	7 (good)
Building Construction	4	6	8 (very good)
Organization and Management	2	3	9 (excellent)
Roads and Bridge Construction	3	4.5	8 (very good)
Electro Supply on the building site	1	1.5	7 (good)
Course project:			
Building Design (Architecture)			10 (with distinction)
Building Construction			8 (very good)
Engineering Nets			8 (very good)
Building Technology - I			9 (excellent)
Building Technology - II			8 (very good)
Entrepreneurship (Business plan)			6 (almost good)
Public Houses			9 (excellent)
Roads and Bridge Construction			8 (very good)
Organization and Management			8 (very good)
Practice:			
Construction and Building works	5	7.5	9 (excellent)
Geodesy	1	1.5	9 (excellent)
Computer Design	1	1.5	9 (excellent)
Practice of qualification	10	15	8 (very good)
Practice of project	10	15	9 (excellent)
Qualification project	10	15	9 (excellent)
<i>Title of qualification project</i>			
”Library”			

4.4. *Grading scheme and grade distribution guidance:*

Grade	Meaning	Frequency of the grade among the graduates of the programme in question
10	with distinction	0,8 %
9	excellent	13,8 %
8	very good	30,4 %
7	good	27,0%
6	almost good	16,8 %
5	satisfactory	8,8 %
4	almost satisfactory	2,4 %
3 – 1	unsatisfactory	0%

Weighed average grade of the qualification holder: **8.35**

4.5. *Overall classification of the qualification:*

Not applicable

5. Information on the function of the qualification

5.1. *possibility to further study:*

With rights to continue studies in programmes ensuring the higher professional education of the second level

5.2. *professional status:*

Not applicable

6. Additional information

6.1. *Additional information:*

This diploma is valid only with diploma series PK E No. 0387
Diploma supplement in English language is issued by Riga Building College

The first level of Higher Professional education (programme “Building constructions”) at Riga Building College is accredited from 18.06.2008. to 31.12.2014.

The IV level – the theoretical and practical qualification allows to do a complicated executor’s job as well as organize and manage the other specialists work

For paragraph 4.4.

Weighed average grade of the qualification holder is calculated as:

$$a_w = \frac{\sum(a \cdot f)}{\sum(f)}$$

where: a_w – weighed average grade,

a – grade in each course of the programme,

f – course workload in credit points

6.2. *Further information sources:*

Riga Building College
Gaiziņa Street 3; Riga, Latvia, LV 1050,
Phone&Fax +371 67229714
e-mail: sekretare@rck.lv, <http://www.rck.lv>

Academic Information Centre (Latvian ENIC/NARIC)
Valņu Street 2, Riga, Latvia, LV-1050,
Phone +371 67225155, Fax +371 67221006
e-mail: diplomi@aic.lv, <http://www.aic.lv>

7. Certification of the supplement

7.1. *Date:*

28.06.2011.

7.2. *Signature:*

I.Lūse

7.3. *Capacity:*

Principal of Riga Building College

7.4. *Official stamp or seal:*

8. Information on the national higher education system.

The secondary education is required for the admission to studies in a university/college. All holders of certificates and diplomas the general secondary education or vocational secondary education meet the general admission requirements. However, the universities/colleges are free to set specific admission requirements e.g. additional subjects that had to be taken at the school level to qualify for admission to a particular programme.

Bachelor (bakalaurs) and *master (maģistrs) degrees* are awarded in both, in academic and professional higher education programmes.

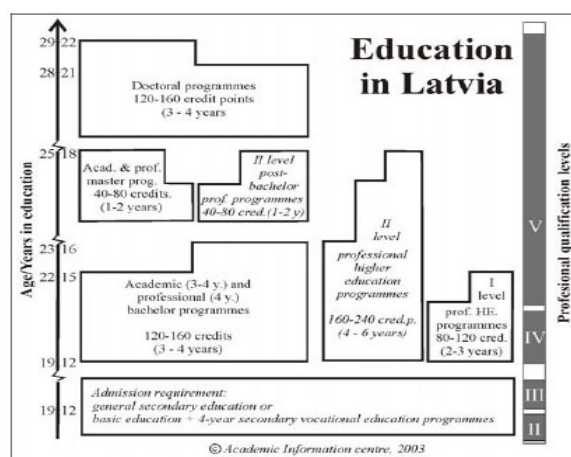
The objectives of **academic higher education (HE)** are to prepare graduates for an independent research, as well as to provide theoretical background for professional activities.

Academic programmes, leading to a *bachelor degree*, comprise 120 – 160 credits¹: compulsory part – ≥ 50 (75 ECTS) credits, electives ≥ 20 (30 ECTS) credits, thesis ≥ 10 (15 ECTS) credits, and the rest is left for students as free choice. Duration of full-time studies is 6 – 8 semesters.

Academic programmes, leading to a *master degree*, comprise 80 (120 ECTS) credits, of which ≥ 20 (30 ECTS) credits are allocated for thesis, compulsory part of the programme includes theoretical aspects of the specific field of scientific discipline ≥ 30 (45 ECTS) credits and their practical application in solving of actual problems ≥ 15 (22,5 ECTS) credits.

Academic education programmes are implemented according to the state standard of academic education.

Higher education (HE)



The objectives of **professional HE** are to provide in-depth knowledge in a particular field, preparing graduates for desing or improvement of systems, products and technologies, as well as to prepare

them for creative, research and teaching activities in this field.

Professional HE programmes, leading to a professional *bachelor degree*, are designed to ensure professional competence, they comprise at least 160 (240 ECTS) credits and they consist of: general courses ≥ 20 (30 ECTS) credits, theoretical courses of the chosen field ≥ 36 (54 ECTS) credits, specialization courses ≥ 60 (90 ECTS) credits, optional courses ≥ 6 (9 ECTS) credits, practical placement ≥ 26 (39 ECTS) credits, and state examinations including thesis ≥ 12 (18 ECTS) credits.

Professional HE programmes, leading to a professional *master degree*, comprise no less than 40 (60 ECTS) credits: up-to-date achievements in the field – in theory and in practice ≥ 7 (10,5 ECTS) credits, practical placements ≥ 6 (9 ECTS) credits, state examinations including thesis ≥ 20 (30 ECTS) credits as well as research training, courses of design, management, psychology etc.

Graduates of both types of *the bachelor degree* have access to master studies, graduates of the *master degree* – to doctoral studies.

Studies in medicine, dentistry and pharmacy professional studies (5 and 6 year studies), are equal to the *master degree* and the graduates can continue their studies in doctoral level programmes.

Apart from the programmes, leading to *bachelor* and *master degrees*, there are other types of professional higher education programmes.

- *first-level professional HE* (university college) programmes comprise 80–120 (120–180 ECTS) credits and lead to the 4th level professional qualification. These programmes are targeted mainly to the labour market. Yet, the graduates of the first-level programmes can continue their studies in second-level professional programmes.

- *second-level professional HE* programmes lead to the 5th level professional qualification. Such programmes can comprise either at least 40 (60 ECTS) credits for holders of *the bachelor degree* or at least 160 (240 ECTS) credits for secondary school leavers. In both cases programmes should include a practical placement of at least 26 (39 ECTS) credits and graduation examinations including thesis ≥ 10 (15 ECTS) credits. Graduates of programmes including the 70 (105 ECTS) credits compulsory part of the bachelor programme, have access to master studies.

Doctoral studies

From January 1, 2000 a single type of *doctoral (doktors) degree* is being awarded in Latvia. The degree of master is required for admission to doctoral studies. *Doctoral degree* is awarded after public defence of doctoral thesis and successfully passed exams in the chosen scientific discipline. The doctoral thesis has to include original results of the research and new cognitions in the scientific discipline and may be a result of three to four years of doctoral studies at a higher education institution or an equivalent amount of independent research. The doctoral thesis may be a dissertation, assemblage of topically single peer reviewed publications or monograph. The rights to award the *doctoral degree* are delegated by decision of the Cabinet of Ministers to promotion councils established at the universities. The procedure for awarding the *doctoral degree* is controlled by the Commission of the Scientific Qualification.

Grading system: a 10-point grading scheme for knowledge assessment.

Achievement level	Grade	Meaning	Approx. ECTS grade
very high	10	izcili (with distinction)	A
	9	teicami (excellent)	A
high	8	ļoti labi (very good)	B
	7	labi (good)	C
medium	6	gandrīz labi (almost good)	D
	5	viduvēji (satisfactory)	E
	4	gandrīz viduvēji (almost satisfactory)	E/FX
low	3–1	negatīvs vērtējums (unsatisfactory)	Fail

Quality assurance. According to the Latvian legislation, state-recognized degrees/diplomas may be awarded upon completion of an accredited programme in an accredited HE institution holding a state-approved *Satversme* (By-law) or college statute. Decisions on programme accreditation are taken by the Accreditation Board, while those on institutional accreditation – by the Higher Education Council.

More information:

1. On educational system – <http://www.izm.lv>; <http://www.aic.lv>; www.eurydice.org

2. On status of programmes/institutions: <http://www.aiknc.lv>

¹ Latvian credit point is defined as a one-week full-time study workload. An average workload of a full-time study year in most HE programmes is 40 credits. Latvian credit point system is compatible with ECTS. The number of ECTS credits is found by multiplying the number of Latvian credit points by a factor of 1.5.